

# INDIA VISA CENTRE

Managed By: **Grandlotus India Visa Centre Sdn Bhd. (360206-P)**

## APPLICATION FORM FOR INDIA VISA

### Kuala Lumpur

G-01, Straits Trading Building  
No.2 Lebuhr Pasar Besar  
50050 Kuala Lumpur  
Tel: 03-2692 2692 Fax: 03-2698 2692  
E-Mail: [kl@indiavisa.com.my](mailto:kl@indiavisa.com.my)  
Website: [www.indiavisa.com.my](http://www.indiavisa.com.my)

### Penang

No. 105, Lebuhr Chulia  
10200 Penang  
Tel: 04-250 5000 / 1  
Fax: 04-250 5002  
E-mail: [pg@indiavisa.com.my](mailto:pg@indiavisa.com.my)  
Website: [www.indiavisa.com.my](http://www.indiavisa.com.my)

### Johor Bahru

Suite 325, 3<sup>rd</sup> Floor, Pan Global Plaza  
Jalan Wong Ah Fook, 80000 Johor Bahru  
Tel: 07-222 3325  
Fax: 07-222 0325  
E-mail: [jb@indiavisa.com.my](mailto:jb@indiavisa.com.my)  
Website: [www.indiavisa.com.my](http://www.indiavisa.com.my)

2  
Photographs

**NOTE: Application is to be filled and signed by the applicant and not by any Agent. Applications with incomplete details are liable to be rejected**

### Requirements:-

1. Application form to be completed in all respects
2. Two recent coloured passport size photographs (5cm x 3 cm)
3. Passport / Travel Document to be **valid for at least six months with minimum 2 unused pages**
4. Transit Visa : To produce confirmed air ticket
5. Business Visa : To adduce proof of business in India
6. Student Visa : To adduce proof of admission in a recognised institution in India
7. Employment Visa : To adduce proof of employment in India
8. Other Visa : Consult the Counter
9. Foreign Passport : To produce copy of passport
10. **VISA FEE as on 01.07.2008** : To be Paid in Cash.

- |   |             |
|---|-------------|
| (a) Transfer of Visa  | - RM 19.00  |
| (b) Transit Visa  | - RM 76.00  |
| (c) Visa valid up to 6 months (Tourist)   | - RM 152.00 |
| (d) Visa valid for 1 year (Business/Employment)   | - RM 456.00 |
| (e) Student Visa (for duration of the Course or for the period of 5 years which ever is less) | - RM 285.00 |
| (f) Visa valid for more than 1 year up to 5 years (Except Student Visa)                       | - RM 760.00 |
| (g) Processing Fee (For Non-Malaysian Passports)  | - RM 40.00  |
| (h) Service Fee   | - RM 8.00   |
| (i) Additional fee – High Commission of India   | - RM 8.00   |

- Note:**
1. Visa application would be received between **9:00am to 2:00pm** during any working days.
  2. Collection of Visa at India Visa Centre, Kuala Lumpur is **4:30pm to 5:30pm** on the next (i.e 2nd) working day.
  3. Collection of Visa at Penang and Johor Bahru is on the 4th working day. **1:00pm** onwards.
  4. For non-Malaysian, a processing time of minimum 5 working days required, excluding the day of submission.
  5. Visa fee and service fee are **non-refundable**.

### For Office Use Only

Receipt No: .....

Type of Visa: .....

Visa No & Date: .....

.....

Verified By: .....

Signature: .....

Date: .....

### PART A

1. (a) Full Name (**in Block Letters**) Mr./Mrs./Miss.....
- (b) Surname at birth (if different).....
- (c) Marital Status.....
- (d) Father's Name.....
- (e) Husband's Name (if applicable).....

2. Whether any children accompanying the applicant are included in his/her passport. If so, give the following details:-

Name	Place & Date Birth	Sex	Relationship	Identification mark if any
i) _____				
ii) _____				

3. **Address:** (a) Permanent .....
- (b) Present.....

4. **Date of Birth** ..... 5. **Place of Birth** .....  
(Place) (Province) (Country)

6. **Present Nationality:** .....

7. Any other Nationality, previous or present with details: .....

8. Profession or Occupation (give details of company and its address with Tel No. Fax No. & E-mail): .....

**Mobile:** ..... **Tel:** ..... **Fax:** ..... **E-Mail:** .....

### 9. Passport Particulars:

- |   |                         |
|---|-------------------------|
| (a) Number.....                                 | (e) Place of Issue..... |
| (b) Date of Issue.....                          | (f) Date of Expiry..... |
| (c) Identity Card no. (for Malaysian Only)..... |                         |
| (d) Date of Expiry of re-Entry Permit.....      |                         |

10. **Have you visited India previously?** If so, indicate Places / Dates: (From present to past):

Places: ..... Dates: .....

Last date of departure from India: .....

11. Whether permission to visit India or to extend stay in India has been refused previously? If so when? .....

12. (a) Period for which visa is required (duration).....

(b) Probable date of arrival in India .....

(c) Whether a single, double or multiple visa is required.....

13. **Purpose of Journey (any ONE only from (a) to (g) below).**

(a) **Tourism** (Place/Area To be Visited) .....

(b) **Transit** (Place/Country to visit further) .....

(c) **Business** (Trade/Project/Scheme, Must Enclose **Letter from Malaysian & Indian Companies with Certificate of Business Registration**)

(d) **Student/Education** .....

(i) Name and particulars of education institution to be attended (Original Bonafide letter of the institution to be provided).....

(ii) No Objection certificate from the respective Ministries in India (to be furnished).....

(e) **Employment (Furnish details)**.....

(f) **Conference / Seminar** ( Must enclose **Invitation letter from India & Malaysia Companies**).....

(g) **Any Other** .....

**PART B**

1. Whether holding valid, 'No Objection to Return Endorsement'. If so, give particulars: .....

2. State, Town, etc of Destination in India: .....

3. (a) Port of Landing in India:.....

(b) Port of departure in India: .....

4. Name and address of person who will furnish information as to application and also furnish guarantee for maintenance and repatriation if referred to:

**IN COUNTRY OF THE APPLICANT**

NAME: ..... ADDRESS (in full).....

**IN INDIA (TOURIST MAY STATE HOTEL ADDRESS)**

NAME: ..... ADDRESS (in full).....

**PART C**

I, ..... hereby undertake that I shall utilise my visit to India for the purpose for which the visa has been granted and shall not, on arrival in India, try to obtain employment or set up business or to extend my stay for any purpose. I fully understand that if any of the particulars furnished above are found to be incorrect, or if any of the information is found to have been withheld, the visa is liable to be cancelled at any time. I hereby undertake that I shall subject myself to medical tests including for AIDS within one (1) month of arrival in India. In case I am found HIV positive, I will leave India.

Date: .....

**Signature of the Applicant**

Note: Finalise your travel arrangements only after you obtain an appropriate visa. Validity of a visa starts from the date of issue and not the date of travel.

**HIGH COMMISSION OF INDIA**  
**KUALA LUMPUR**

**FAX NO.00-603-20922752**

**ADDITIONAL FORM TO BE FILLED IN BY NON RESIDENTS, (IN BOLD CAPITAL LETTERS),**  
**ALONG WITH VISA APPLICATION FORM**

NAME OF THE APPLICANT : \_\_\_\_\_

FATHER'S NAME : \_\_\_\_\_

NATIONALITY : \_\_\_\_\_

DATE AND PLACE OF BIRTH : \_\_\_\_\_

PPT. NO., DATE AND PLACE OF ISSUE: \_\_\_\_\_

OCCUPATION : \_\_\_\_\_

PERMANENT ADDRESS : \_\_\_\_\_  
(In Country of Origin)

TYPE OF VISA HOLDING FOR STAY IN MALAYSIA : \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT

**FOR OFFICE USE ONLY**

TO : \_\_\_\_\_

REPEAT TO: \_\_\_\_\_

FROM : FIRST SECRETARY (CONSULAR)

OUR REF : KUA/CON/407/1/2003

DATE: \_\_\_\_\_

THE ABOVE MENTIONED \_\_\_\_\_ NATIONALS \_\_\_\_\_

APPROACHED THIS MISSION FOR SINGLE/MULTIPLE ENTRY, TOURIST/BUSINESS/ SOCIAL.

EMPLOYMENT VISA (S) TO INDIA FOR A PERIOD OF \_\_\_\_\_

REQUEST TELEX CLEARENCE, COST RECOVERED

\_\_\_\_\_  
for FIRST SECRETARY (CONS)